



**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, May 13, 2013**

Present:

Trustee Brandt	Trustee Feldman
Trustee Grujanac	Trustee McDonough
Trustee McAllister	Trustee Servi
Mayor Blomberg	Village Clerk Mastandrea
Village Manager Burke	Police Chief Kinsey
Director of Public Works Hughes	Village Treasurer Curtis
Director of Community Development McNellis	Village Attorney Simon
Finance Director Peterson	

ROLL CALL

Mayor Blomberg called the meeting to order at 7:42 p.m. and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of April 22, 2013 Committee of the Whole Meeting Minutes

The minutes of the April 22, 2013 Committee of the Whole Meeting were approved with the following changes: The minutes were corrected by the Board of Trustees at its Committee of the Whole meeting of May 13, 2013 as follows: Item 3.13, paragraph six, first line should read "Ms. **Jeanne Top**..." and Item 3.13, paragraph nine, third line should read "on the lots, **a Tree Survey** and the storm water management situation..." and will include various letters and e-mails from concerned residents.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration and Discussion of an Architectural Review Board recommendation regarding variations to Title 12, *Sign Control*, of the Lincolnshire Village Code, associated with a proposed replacement monument ground sign for Stevenson High School (Adlai E. Stevenson High School District 125)

Director of Community Development McNellis summarized the request which the Architectural Review Board recommended with stipulations regarding the brightness of the sign and display time restrictions.

Mr. Mark Michelini, Stevenson High School, provided an explanation for the request. Ms. Mary Cavanaugh with Cannon Design, representing Stevenson High School, provided a summary of the proposed replacement monument sign.

Trustee Brandt stated her concern was the buff brick color and suggested a brick with more contrast to the sign may be appropriate. Trustee Brandt also requested a sample of the color of the proposed lettering and asked for verification of the color. Ms. Cavanaugh stated the lettering would be a Hunter Green, and Director of Community Development McNellis said a sample of lettering would be available at the next Regular Village Board Meeting. Trustee McDonough asked if Stevenson was in favor of the Architectural Review Boards recommendations and time restrictions. Mr. Michelini stated Stevenson was in favor of the recommendations and they are willing to work out the time frames to respond to concerns of adjacent property owners. Trustees Grujanac and Brandt expressed their opinion they would be in favor of the time frame restrictions being adjusted to better accommodate school functions. Mayor Blomberg agreed with the time frames as recommended by the Architectural Review Board, and noted Stevenson does not oppose the limitations recommended by the ARB. Trustee McAllister expressed concern regarding individuals possibly hacking into the sign control software to change the message/images presented and asked for additional information regarding technology and security of the sign. Mr. Michelini said security on the system is paramount for the school and assured it was taken into consideration.

Village Attorney Simon noted the Architectural Review Board recommended a private agreement between the school and the nearby neighbors and explained such a provision is not suitable for an Ordinance. Final approval of this issue is being delegated to Community Development Department staff to ensure compliance with this requirement.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.12 Consideration and discussion of a request to permit an alternate paving material for vehicular drive aisles adjacent to the Village Green fountain area at the Village Green Retail Center, located at the northeast corner of Milwaukee Avenue and Olde Half Day Road (Baceline Investments LLC)

Director of Community Development McNellis summarized the request from Baceline Investments due to the continual maintenance of the existing brick. Staff recommends the crosswalks continue to be paver bricks.

Trustee McDonough asked if the replacement would only be around the fountain. Director of Community Development McNellis confirmed the

replacement would just be around the fountain.

Mr. Bob Krstic, representing Baceline addressed the Board regarding the request stating Baceline would like to replace the brick pavers with asphalt and replace only the straight line section of pavement in front of Building 100.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.2 Finance and Administration

3.3 Public Works

3.31 Presentation and Discussion Regarding City of Highland Park Water Conservation & Efficiency Initiative

Director of Public Works Hughes provided a brief presentation and stated this is for informational purposes. There were no questions from the Board.

Public Safety

3.41 Consideration and Discussion of an Amendment to Title 3-3, Liquor Control, for the Creation and Issuance of a Class "F" Liquor License for The Fresh Market, Inc. DBA The Fresh Market of Illinois, Inc. (Village of Lincolnshire)

Police Chief Kinsey summarized the request from the Fresh Market for a Class "F" Liquor License.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.5 Parks and Recreation

4.0 **UNFINISHED BUSINESS**

Trustee Brandt informed the Village Board that she, Planner Zozulya, Village Manager Burke had recently attended a planning meeting regarding the Taste of Lincolnshire. Village Manager Burke stated much work needs to be done for the planning of the event including securing sponsors and vendors. Trustee Brandt indicated given the work that still needs to be done, the Village staff may need to take on more of a role in ensuring the success of this event. A discussion on the Village Board and staff's role in assisting with the planning for this event followed. Trustee Brandt said they are considering doing a Farmer's Market on Saturday morning and asked if anyone had any input or contacts to help. Staff will reach out to other municipalities regarding getting information for the Farmer's Market. Trustee Feldman suggested contacting Marriott and Elawa Farms. Trustee Grujanac requested a information and contacts for the event be provided to the Trustees.

5.0 **NEW BUSINESS**

5.1 Request to permit Temporary Mobile Auto Services at 2 Overlook Point

Director of Community Development McNellis stated this request is tied to one from earlier this year which is to bring in a temporary mobile unit to perform basic automotive services to 2 Overlook Point. Staff is seeking direction from the Board regarding the request.

Trustee McDonough's recollection was this is not permitted in the Ordinance currently, so there would need to be a petitioner requesting the Ordinance be amended. Mayor Blomberg agreed with Trustee McDonough's recollection. It was the general consensus of the Board that if the business would like to pursue this temporary use, the entity would need to apply for and pursue the required amendment to the Village Code. The Village would not be pursuing the amendment on behalf of the business entity.

6.0 EXECUTIVE SESSION

7.0 ADJOURNMENT

Trustee McDonough moved and Trustee Grujanac seconded the motion to adjourn. The voice vote was unanimous and the Mayor declared the meeting adjourned at 8:33 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk